

OTE 82-1040

15 April 1982

MEMORANDUM FOR: Senior Training Officer, DDA

FROM:

[redacted]
Executive Officer, OTE

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SUBJECT:

Nomination to OPM's Management Development Seminar
in [redacted] New York, 25 July through 6 August
1982

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1. The Office of Training and Education wishes to nominate
[redacted] to attend the Office of Personnel Management's
(OPM's) 'Management Development Seminar' in [redacted], New York,
25 July through 6 August 1982.

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2. [redacted] is Deputy Chief of OTE's Language School. This
is a challenging assignment which involves the full range of career
management issues as well as complex language training problems
requiring significant interaction within the Agency, with other
Government agencies, and with academic managers and linguistic
specialists. This Seminar should assist [redacted] in her
continued development as an Agency manager.

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3. [redacted] Biographic Profile, current Performance Appraisal
Report, and Request for Sponsorship of Training at Non-Agency Facility
are attached.

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Attachments:
As Stated

Distribution:

Orig - Addressee, w/10 copies of atts

1 - D/OTE, w/o atts

1 - EXO, w/o atts

1 - Training, w/o atts

1 - OTE Registry, w/o atts

EXO/ [redacted] (15 Apr 82)

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SECRET

UNCLASSIFIED WHEN SEPARATED
FROM ATTACHMENT.